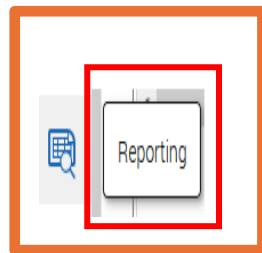
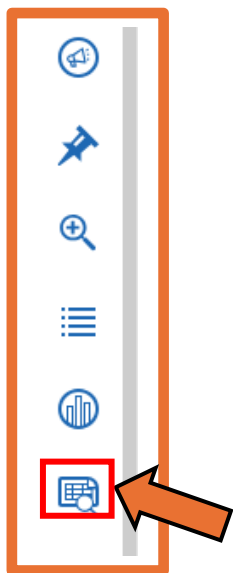


Navigate: How to View V3 Reports

V3 Reports contain data and analytic insights related to student success programs. The V3 reports will produce the same results as our legacy Reports, which are still available. The legacy Reports will be sunset at a later date. You may access the **Reports** landing page by selecting the Reports icon on the left sidebar.

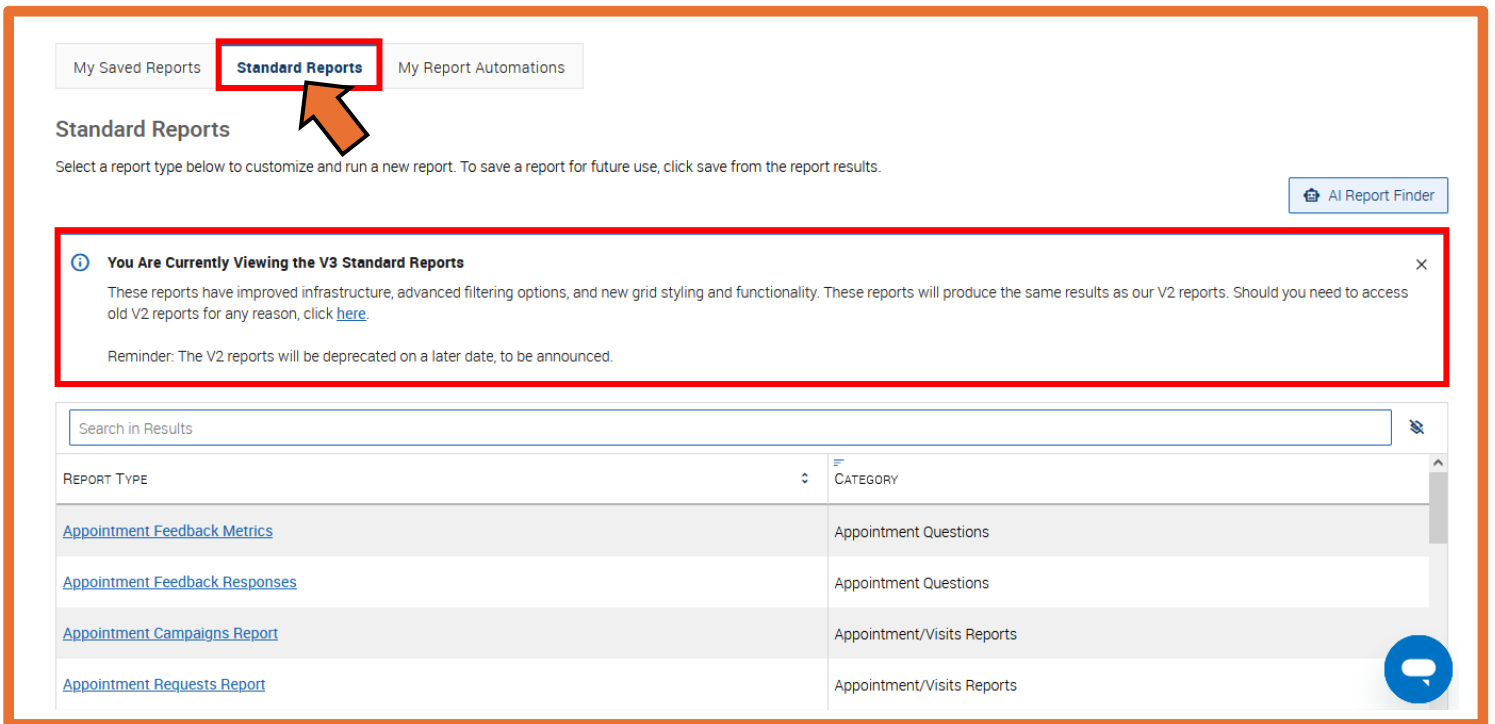


Reporting (V3 Reports) is a helpful tool for staff tasked with pulling reports and analytics related to student success programs. This may be the institutional administrator, academic leadership, a unit director, department chair, or another specialized staff member. Your role must be given access to the reports. Each report has an individual permission for access.

Feature Overview

As a single source of consolidated data points, Navigate creates a unified analytics platform which links numerous campus stakeholders around student success challenges. Navigate uses best practice data insights so our university can make informed decisions around student intervention strategies, such as improving student interactions and maximizing faculty and staff workflow.

Navigate's **V3 Reports** have advanced filtering options and new grid styling and functionality. **Please Note: These V3 Reports will produce the same results as our previous reports, which are still accessible.**



My Saved Reports **Standard Reports** My Report Automations

Standard Reports

Select a report type below to customize and run a new report. To save a report for future use, click save from the report results.

[AI Report Finder](#)

You Are Currently Viewing the V3 Standard Reports

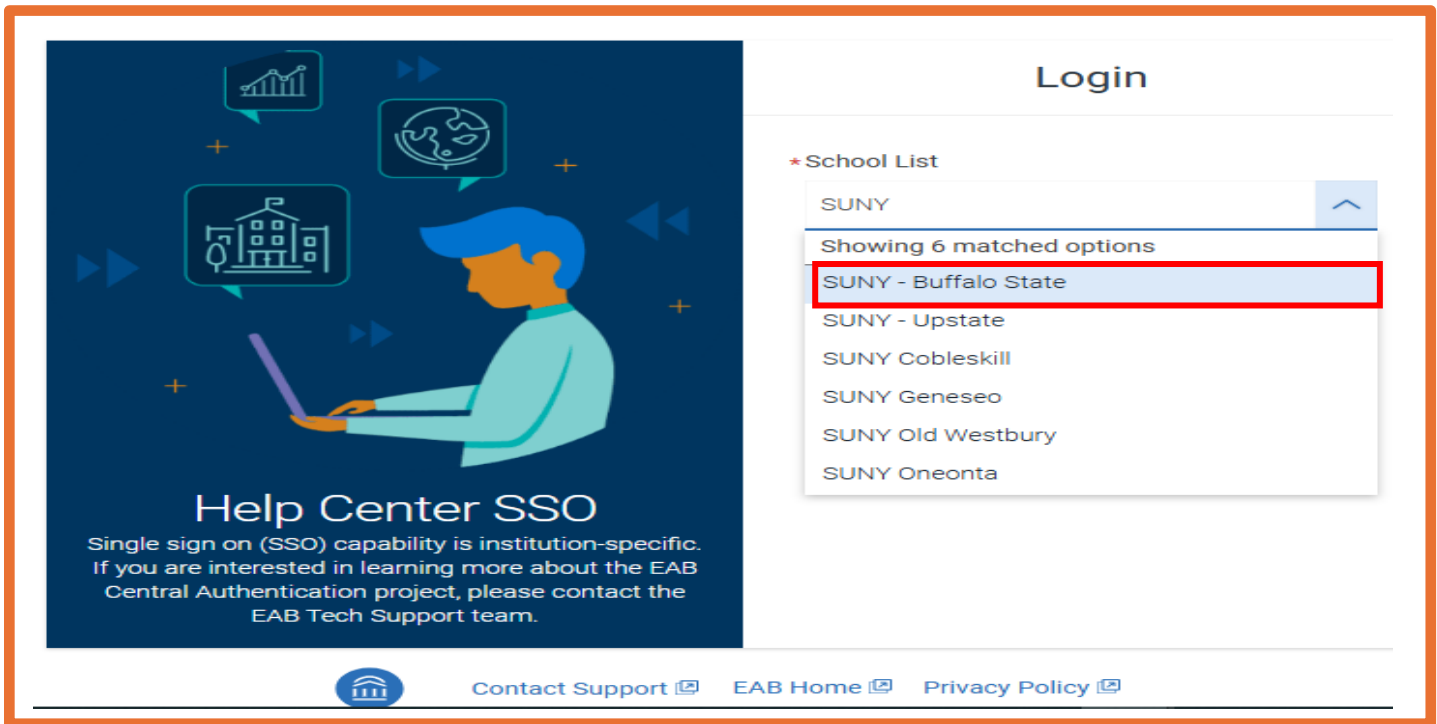
These reports have improved infrastructure, advanced filtering options, and new grid styling and functionality. These reports will produce the same results as our V2 reports. Should you need to access old V2 reports for any reason, click [here](#).

Reminder: The V2 reports will be deprecated on a later date, to be announced.

Search in Results

REPORT TYPE	CATEGORY
Appointment Feedback Metrics	Appointment Questions
Appointment Feedback Responses	Appointment Questions
Appointment Campaigns Report	Appointment/Visits Reports
Appointment Requests Report	Appointment/Visits Reports

Detailed information about **V3 Reports** can be found in the following article: [Help Center V3 Reports](#). To read this article, you must be signed into your Navigate account. If you are not signed into your account, you will be prompted to do so as shown below.



The screenshot shows a user interface for the Help Center SSO. On the left, there is a graphic of a person using a laptop with various icons (chart, globe, building) around them. Below the graphic, the text reads: "Help Center SSO. Single sign on (SSO) capability is institution-specific. If you are interested in learning more about the EAB Central Authentication project, please contact the EAB Tech Support team." At the bottom of this section are links for "Contact Support", "EAB Home", and "Privacy Policy". On the right, a "Login" dropdown menu is open, showing a "School List" with "SUNY" selected. Below this, it says "Showing 6 matched options" and lists: "SUNY - Buffalo State" (highlighted with a red box), "SUNY - Upstate", "SUNY Cobleskill", "SUNY Geneseo", "SUNY Old Westbury", and "SUNY Oneonta".



The screenshot shows the Buffalo State login page. On the left is the Buffalo State logo featuring a building and the text "1871 DEDICATED TO EXCELLENCE" and "BUFFALO STATE The State University of New York". On the right, the "Log In" section is highlighted with a red box. It contains the text "Type your username and password" above two input fields: "Username" and "Password". Below these fields is a "Sign in" button. Underneath the login fields, there is a link for "Azure Multi-Factor Authentication". At the bottom, there is a notice: "If you have a current Buffalo State network account and you are unable to login please contact The IT Help Desk at ithelpdesk@buffalostate.edu or 716-878-4357." and another notice: "For security reasons, please Log Out and Close your Web browser when you have finished accessing services that require authentication."