



### **Navigate: Holds Feature**

**Hold Center** informs students of holds on their account, provides information about the hold, and outlines clear action steps/resources to resolve the hold. Access the Hold Center via the **Holds** link in Navigate360 Student mobile and desktop apps.

#### Feature Overview

**Hold Center** informs students of holds on their account, provides information about the hold, and outlines clear action steps and resources to resolve the hold. Students can also schedule an appointment to meet with someone and ask questions about holds on their account. The goal of this set of features is to help students resolve holds faster.

**Note:** Holds and their statuses are refreshed nightly within our system, so it will take a day after the student resolves the hold for it to reflect in their Navigate360 Student app.

If a student has a hold on their account, a red number appears on the **Holds** link or icon.



## Mobile App Example

## **Student Desktop Site Example**



This document has been prepared by Bob Hudson, Assistant Director for Student Success Administrative Systems, Student Success & Retention [Created 1/26/2025]





# Students can also receive **<u>Push Notifications</u>** about Holds. **Push notifications for holds happen when:**

- 1. A new hold comes through Banner to Navigate360 Student that the system has not seen before.
- 2. 14 days has passed since the last push notification about an existing hold.
- 3. 14 days have passed since the student used Navigate360 Student to view how to resolve a hold and it has not yet been resolved per Banner.

Holds are classified either as: *Needs Attention* or *Additional Holds* in Navigate360 Student.

Selecting the link or icon takes the student to the Hold Center. All holds are displayed on this page. The default text on your Holds page may look different as it is customizable.

## Mobile App Example

# Student Desktop Site Example

< Holds	Holds	
Active Holds C Refresh Updates to hold status may take up to 24 hours to be reflected in Navigate Holds That Need Attention	Active Holds C Refree Updates to hold status may take up to 24 hours to be reflected in Navigate Holds That Need Attention	esh
CJ 1100/2200 Min Grade Advsmt	CJ 1100/2200 Min Grade Advsmt	<u>iils</u>
Past Holds	Past Holds	
Account Collections	Account Collections	<u>nils</u>
Contact Academic Appeal Office	Contact Academic Appeal Office	ills
Any questions? Schedule an Appointment	Any questions?     Schedule an Appointment	ils

Students select the hold they want to learn more about. Information includes the following list.

- Definition and description of the hold
- Amount due (if applicable)

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- Next Steps (Methods to Resolve Holds), including:
  - Phone Number
  - o Website
  - Location (with directions to corresponding office)
  - Email Address

### Mobile App Example

# Student Desktop Site Example

<ul> <li>Hold Details</li> <li>Account Collections         What's this?     </li> <li>Amount         S60.15     </li> <li>Reason         Late     </li> <li>How to resolve this hold:         General     </li> </ul>	Hold Details  * Action required! Some holds need to be resolved to avoid potential problems, like being unable to register. Bursar Hold What's this? This hold will not prevent registration but it will prevent you from receiving your financial aid. Please be sure to clear it soon! Details below on who you can contact if you have questions. Amount S67.00 How to resolve this hold: General
Call Us at         2025687073 ↗         ✓         Visit US at         www.espncricinfo.com ↗         ✓         Go to the cashiers office         801 N Monroe St Arlington 22201 ↗         Email us @         kveluri@test.com ↗	So to our website at whitehurstsfc.eab.com II         Image: Strength of the stat strengend strengend strength of the stat strength of the st





If the student has a hold that was not resolved, but has an end date before the current date, it appears in the **Past Holds** section of the Holds table. If Banner deletes or deactivates holds, the Past Holds section does not show in Navigate360.

Holds	
Active Holds Updates to hold status may take up to 24 hours to be reflected in Navigate Holds That Need Attention	C Refresh
CJ 1100/2200 Min Grade Advsmt	> <u>View Details</u>
Past Holds	
Account Collections	View Details
Contact Academic Appeal Office	View Details
Any questions? Schedule an Appointment	View Details

**Note:** Students cannot take action from within Navigate360 Student to resolve the holds. The hold notification in Navigate360 links them to the offices and resources where they can complete the necessary processes.